

# DRAFT Coventry Childcare Sufficiency Action Plan 2014 - 2015

The Childcare Act 2006 Section 6 gave local authorities a new duty to ensure there is sufficient childcare to meet the needs of parents in their area in order to enable them to work or access education or training. Section 11 of the Childcare Act 2006 placed a duty on local authorities to conduct a childcare sufficiency assessment as a first step to securing sufficient childcare for parents and carers in Coventry "as far as it is reasonably practicable"

This Action plan has been developed following the 2013/2014 annual assessment and will be monitored and updated on an on-going basis throughout the year to reflect on targets achieved and progress made. The plan aims to provide clear and concise details of the key activities to be undertaken from March 2014 – March 2015 by Local Authority teams and key partners.



## Gaps identified in 2013/14 Childcare Sufficiency Assessment

Gaps in types of provision by ward are as follows:

**Full daycare:** Bablake

**Preschools and playgroups:** Foleshill and Holbrooks (however Foleshill has sessional care being delivered from the Children's Centre)

**Childminders:** Foleshill (this continues to have a limited choice for parents)

**Holiday Care:** Lower Stoke and Upper Stoke

## Priorities Identified following the 2013/14 Childcare Sufficiency Assessment

Review the membership and terms of reference of the Childcare Sufficiency Working group and ensure delivery/monitoring of the Childcare Sufficiency Action Plan is undertaken.

Sufficiency of places – further capital development to build capacity within the sector with regards to 2, 3 and 4 year olds

Quality of childcare provision – monitor the Ofsted outcomes and further develop the support offered to the PVI regarding quality improvement

Participation – increase take up of the 2 year old Early Learning programme

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**1 Sufficiency of childcare places to meet the needs of working parents of those accessing Education/training which leads to work and which also allows for the delivery of the Early Learning for 2 year old programme**

**Links to national and local strategic priorities**

**Childcare Act 2006, Children and Families Bill, Education Act 2002 and 2011, Apprenticeship, Skills, Children and Learning Act 2009 and Coventry's Childrens and Young People Plan**

<b>Action</b>	<b>Lead person/team</b>	<b>Timescales</b>	<b>Resources/finance required</b>	<b>Progress</b>
<p><b>1.1 <u>Schools</u></b>  <b>Raise awareness through briefings of delivering additional funded places within schools</b></p>	<p>Service Manager – Early Years and Parenting                       2 year old Project Team</p>	<p>May 2014</p>	<p>Pre School Learning Alliance (PLA) contract and additional Childcare Quality Regulations Advisor (CQRA) resource</p>	
<p><b>1.2</b>  <b>Develop and distribute information pack to Headteachers regarding implications of delivering Early Learning for 2 year</b></p>	<p>Service Manager – Early Years and Parenting                       2 Year old Project Team</p>	<p>March 2014</p>	<p>PLA contract and additional CQRA resource                      Material Costs £500</p>	

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<b>olds</b>					
<b>1.3 Provide bespoke sufficiency visits to school sites when requested</b>	Childcare Sufficiency and Quality Manager	March 2015	CQRA (partner contribution)		
<b>1.4 Identify schools who currently provide an only funded places in targeted areas and work in partnership to develop additional capacity</b>	Childcare Sufficiency and Quality Manager	March 2015	CQRA (partner contribution)		
<b>1.5 Review the current guidance for admissions policy for nursery classes with a view to 3 point entry for funded children</b>	Service Manager – Early Years and Parenting	December 2014	Partner contributions from an identified reference group, Local Authority Education, Legal and Finance departments.		
<b>1.6 Provide Ofsted registration/ Childcare Business support from initial interest to full implementation to those</b>	Service Manager – Childrens Centres and Childcare Quality	March 2015	Childrens Centre Team		

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<b>schools who wish to deliver additional places</b>					
<b>1.7 Recruitment of childminders in targeted areas</b>	Service Manager – Early Years and Parenting	March 2015	Professional Association of Childcare and Early Years (PACEY) Contract and additional CQRA resource		
<b>1.8 Bursery for the development of capacity through recruitment of Childminder Assistants</b>	Service Manager – Early Years and Parenting	March 2015	Professional Association of Childcare and Early Years (PACEY) Contract and additional CQRA resource		
<b>1.9 Investigate the development of Childminder agencies</b>	Service Manager – Early Years and Parenting	March 2015	Professional Association of Childcare and Early Years (PACEY) Contract and additional CQRA resource		
<b>1.10 Increase total number of childminders registered to deliver funded places to 50% available market (125 childminders)</b>	Service Manager – Early Years and Parenting	March 2015	Professional Association of Childcare and Early Years (PACEY) Contract and additional CQRA resource		
<b>1.11 Monitor sustainability of the childcare market and provide support where appropriate via the Dedicated Schools Grant</b>	Childcare Sufficiency and Quality Manager	March 2015	CQRA (partner contribution)		
<b>1.12 Identify through</b>	Childcare Sufficiency	March 2015	CQRA (partner contribution)		

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<b>childcare provider survey requests for sustainability and support any applications for funding required</b>	and Quality Manager				
<b>1.13 Finalise strategic plans for Capital and Revenue Support for the childcare sector</b>	Early Years Strategic Group	April 2014	Capital Team (partner contribution)		
<b>1.14 Provide sufficiency information upon request for Section 106 early years claims</b>	Childcare Sufficiency and Quality Manager	March 2015	Capital Team (partner contribution)		
<b>1.15 Monitor sufficiency of the sector through termly children's centre cluster area forums</b>	Childcare Sufficiency and Quality Manager	March 2015	CQRA (partner contribution)		
<b>1.16 Explore further useage of Department for Work and Pensions (DWP) and other Local Authority data to maximise opportunities to market the 2 year old programme</b>	Service Manager – Early Years and Parenting	September 2014	PLA, PACEY and CQRA (partner contribution)		
<b>1.17 Increase the number</b>	Service Manager –	March 2015	Childrens Centre Team		

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<b>of Childcare providers offering stretch for the 2 year old offer to 20% of total registered</b>	Childrens Centres and Childcare Quality				
<b>1.18 Review the current formula and hourly rate for delivery of the Nursery Education Funding for the sector</b>	Service Manager	December 2015	Schools Forum sub group and Finance (partner contribution)		
<b>1.19 Investigate potential other sources of business/expansion funding for the sector and disseminate information</b>	Childcare Sufficiency and Quality Manager	December 2014	PLA, PACEY and CQRA (partner contribution)		
<b>1.20 Review and streamline the existing process for new childminder registration</b>	Childcare Sufficiency and Quality Manager	May 2014	Childminder Task and Finish Group (partner contribution)		
<b>1.21 Monitor the availability of childcare type (full day-care, pre-schools, out of school care, holiday schemes, childminders, children's centres with childcare) by Ward and direct new/existing</b>	Childcare Sufficiency and Quality Manager	March 2015	CQRA (partner contribution)		

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<b>providers to operate in areas where there is a need</b>				
<b>1.22 Building on the recent fundamental service review of Childcare in Children's Centres, investigate options to ensure best use of space in response to sufficiency of places and demand.</b>	Service Manager – Childrens Centres and Childcare Quality	December 2014	Childcare Sufficiency and Quality Manager (partner contribution)	
<b>1.23 Establish a reference group to identify potential opportunities for development of accessible childcare provision for children with additional needs linked to capital funding (As part of the local early years SEND offer)</b>	Childcare Sufficiency and Quality Manager	May 2014	Reference group (partner contribution)	
<b>1.24 Apply a focused capital condition criteria to funding to improve access and inclusion for children with additional needs</b>	Childcare Sufficiency and Quality Manager	May 2014	CQRA (partner contribution)	

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## 2

### Ensure quality of childcare provision

#### Links to national and local strategic priorities

Childcare Act 2006, Children and Families Bill, Education Act 2002 and 2011, Apprenticeship, Skills, Children and Learning Act 2009, More Great Childcare 2013, Surestart Childrens Centres Statutory Guidance April 2013 and Coventry's Childrens and Young People Plan

Action	Lead person/team	Timescales	Resources/finance required	Progress
<b>2.1 Plan and deliver a multi-agency conference for professionals who work with 2 year olds</b>	Early Years Strategic Group	June 2014	Workforce Development Officer 2 Year Old Project Team CQRAs (partner contributions)	
<b>2.2 Enhance the current Workforce Development Programme to include targeted support for schools and new childcare providers around the delivery of the early learning for 2 year olds</b>	Childcare Sufficiency and Quality Manager	March 2015	Workforce Development Officer 2 year Old Project Team	

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<b>offer</b>					
<b>2.3 Review current support offered via jobs website to the childcare sector in relation to workforce recruitment to inform future planning</b>	Childcare and Sufficiency Manager	April 2014	Workforce Development Officer (partner contribution)		
<b>2.4 Encourage and monitor levels of childcare qualification/professional development to enhance quality of childcare provision offered to families</b>	Childcare Sufficiency Manager	March 2015	Workforce Development Officer (partner contribution)		
<b>2.5 Monitor Ofsted outcomes to ensure capacity to deliver funded places to 2, 3 and 4 year olds</b>	Service Manager – Childrens Centres and Childcare Quality	March 2015	Childrens Centre Team and Learning and Achievement Service		
<b>2.6 Continue to target levels of support for “requires improvement” and “inadequate” ofsted judgements offered to the sector through the setting review process</b>	Service Manager – Childrens Centres and Childcare Quality	March 2015	Childrens Centre Team and Learning and Achievement Service		

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<b>2.7 Develop a policy which outlines the position in relation to Ofsted inadequate judgements when delivering funded places</b>	Service Manager – Early Years and Parenting	April 2014	2 year Old Project Team (partner contribution)		
<b>2.8 Continue to use the Setting Causing Concern process to manage quality improvement within the sector and sanction removal of funding where appropriate</b>	Service Manager – Childrens Centres and Childcare Quality	March 2015	Childrens Centre Team and Learning and Achievement Service		

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### 3 Demand for childcare provision

**Links to national and local strategic priorities**

**Childcare Act 2006, Children and Families Bill, Education Act 2002 and 2011, Apprenticeship, Skills, Children and Learning Act 2009, Surestart Childrens Centres Statutory Guidance April 2013 and Coventry's Childrens and Young People Plan**

Action	Lead person/team	Timescales	Resources/finance required		Progress
3.1 Develop and apply a criteria to improve access and inclusion for children with additional needs to ensure participation of those entitled to funded places	Service Manager – Early Years and Parenting	April 2014	Reference group (partnership contribution)		
3.2 Monitor take up of funded places through termly cluster meetings and report where appropriate to DFE	Childcare Sufficiency and Quality Manager	March 2015	Childrens Centre Team		

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<b>3.3 Investigate further uses of the data provided by DWP to target eligible families to encourage participation</b>	Service Manager – Early Years and Parenting	September 2014	2 year Old Project Team (partner contribution)		
<b>3.4 Explore the use of internally held data sources (Capita 1, eCAF and Protocol) to enable targeted marketing and the monitoring of participation by vulnerable groups</b>	Service Manager – Early Years and Parenting	December 2014	2 year Old Project Team (partner contribution)		
<b>3.5 Involve Health partners in the direct marketing of this programme to families</b>	Service Manager – Early Years and Parenting	May 2014	2 year Old Project Team (partner contribution)		
<b>3.6 As part of the Children’s Centre core offer embed and monitor the brokerage service offered including those eligible families who are at risk of not taking up their early learning entitlement</b>	Service Manager – Childrens Centres and Childcare Quality	March 2015	Childrens Centre Team		

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<b>3.7 Continue to develop and implement a Marketing/Communication plan for parents/carers</b>	Service Manager – Early Years and Parenting	March 2015	2 year Old Project Team, Family Information Service and Children Centre Teams (partner contribution)		
<b>3.8 Continue to develop and implement a Marketing/Communication plan with partners</b>	Service Manager – Early Years and Parenting	March 2015	2 year Old Project Team, Family Information Service and Children Centre Teams (partner contribution)		
<b>3.9 Continue to inform and communicate new national and local developments within the Childcare sector</b>	Early Years Strategic Group	March 2015	2 year Old Project Team, Family Information Service, Children Centre Teams and Learning and Achievement Service (partner contribution)		
<b>3.10 Review current payment processes and systems to ensure fit for purpose when reaching DFE target</b>	Service Manager – Early Years and Parenting	September 2014	Finance Team, Data Team, Business Services and PACEY contract (partner contribution)		
<b>3.11 Work in partnership with senior managers across agencies to ensure systems for the identification and participation of eligible 2 year olds are embedded and monitored at practice</b>	Service Manager – Early Years and Parenting	December 2014	All senior managers across appropriate partner agencies		

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level					
<b>3.12 Continue with current cross border arrangements for the delivery of Early Learning for 2 year olds and review in line with proposed Government changes</b>	Service Manager – Early Years and Parenting	September 2014	Childcare Sufficiency and Quality Manager (partner contribution)		
<b>3.13 Develop transition arrangements for exceptions process for early learning for 2 year olds in line with participation rates</b>	Service Manager – Early Years and Parenting	March 2015	Childrens Centre Team, Finance Team, Data Team and Business Services		
<b>3.14 Investigate the use of multimedia systems to support easier access to eligibility checking mechanisms</b>	Service Manager – Early Years and Parenting	December 2014	2 Year Old Project Team		
<b>3.15 FIS to disseminate information on requests for childcare in line with its statutory duty</b>	Service Manager – Early Years and Parenting	March 2015	Family Information Service		

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